

**LOCAL FUND AUDIT DEPARTMENT, KERALA**

FORM X

**Charge Certificate**

[See sub-rule (7) of rule 20]

No .....

Office of the Director of  
Local Fund Audit, Thiruvananthapuram,  
Dated .....

I, ..... Director of Local Fund Audit, Kerala, hereby  
certify under sub-section (1) of sections 16 of the Kerala Local Fund Audit, Act, 1994 as follows:-

During the year..... the .....  
.....has sustained a loss of Rs.....  
(Rs.....only) on account of the negligence/misconduct/failure of duty on the part of  
Sri/Smt..... who held the post of  
..... (now working as .....)  
and hence. Sri/Smt.....is held responsible for the said  
loss of Rs.....(Rs.....only)

The details of the above loss of Rs..... are given in paras.....  
..... and ..... of the audit report of .....  
..... for the year ..... issued by the.....  
.....in reference No.....dated.....

In this office notice No ..... dated ..... Sri/  
Smt..... was requested to  
remit the said amount of Rs ..... to the credit of  
..... and to intimate the details thereon to this office within two  
months or to state within two months why the amount should not be charged against him/her in  
exercise of the powers conferred under sub-section (1) of section 16 of the Kerala Local Fund Audit  
Act 1994. The above notice was served on him/her by registered post with acknowledgment due  
along with the extracts of the relevant objections in the audit report and he/she has acknowledged the  
receipt of the notice on .....that intimation regarding the remittance of the  
said amount of Rs ..... to the credit of .....  
..... has not been received so far. But intimation regarding the remittance of Rs  
..... involved in paras..... only have been received so far. The  
explanation dated ..... furnished by Sri/Smt .....  
to the charge notice in respect of paras ..... has been considered in detail and found to  
be not acceptable.

A sum of Rs ..... (Rs .....  
only) details of which are pointed out in paras ..... of the audit

report of ..... is thus charged on Sri/Smt .....  
the then ..... of ..... (now working as  
.....)

Sri/Smt ..... is liable to remit the amount to the credit of  
..... within one month from the date of receipt of this certificate,  
failing which the amount shall be recovered under the provisions of the Kerala Revenue Recovery  
Act, 1968 (15 of 1968) in exercise of the powers conferred under sub-section (4) of section 16 of the  
Kerala Local Fund Audit Act, 1994.

Dated at Thiruvananthapuram the ..... day of .....  
..... 20 .....

Director

To

Sri/Smt .....  
.....  
.....

Receipt of this Certificate may be acknowledged in the duplicate copy enclosed and  
returned to this office.

Copy to :

- 1.
- 2.