

LOCAL FUND AUDIT DEPARTMENT, KERALA

FORM IXA

Surcharge Notice

[See sub-rule (3) of rule 20]

No

Office of the Director of Local
Fund Audit, Thiruvananthapuram,
Dated

From

The Director of Local Fund Audit.

To

Sri/Smt
.....

Sir/Madam,

Sub:- Report on the audit of accounts of for the year
..... Surcharge notice issued.

Ref:- 1.....
.....
.....

This is to invite your attention to paragraph numbers on the report on the audit of accounts of..... for the yearand to item numbers of the objection statement attached to the audit report and to state that a sum of Rs(Rs only) has been lost to the funds of on account of the excess/illegal payment made/authorised by you, details of which are given in the audit report in the relevant paras (extracts of the relevant audit objections are enclosed). As you have made/authorised to make the excess/illegal payment, you are held responsible for the said loss of Rs and hence the amount is recoverable from you.

(Out of the total loss of Rs involved in paras in the audit report and items of the objection statement, a sum of Rs has been realised subsequently as shown below and hence the balance amount of Rs..... only has been included in this notice).

Para No.	Amount involved	Amount remitted	Balance
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You are, therefore, requested to remit the amount Rs..... (Rs..... only) to the credit of the and intimate the fact to this office within two months from the date of receipt of this notice or to state within two months from the date of receipt of this notice, why the amount should not be surcharged on you in exercise of the powers conferred under sub-section (1) of section 16 of the Kerala Local Fund Audit Act, 1994, failing which this Department will be constrained to take further action in the matter.

Receipt of this notice may be acknowledged in the duplicate copy enclosed and the same returned to this office.

Yours faithfully,
For Director.

Copy to :

1.
2.
3.
4. (The Executive authority)
 (He is required to forward a report on the clearance of the objections on expiry of the period of 2 months)
5. The Joint Director/Senior Deputy Director/Deputy Director.