

LOCAL FUND AUDIT DEPARTMENT, KERALA

FORM VII

**Show Cause Notice**

[See sub-rule (2) of rule 16]

No .....

Office of The .....

Dated .....

Sub :- Default in preparation and presentation of accounts of .....

.....  
.....

for the year ..... for audit - Reg.

Section 9 of the Kerala Local Fund Audit Act, 1994 requires the Executive authorities of all Local authorities/local funds, the accounts of which are subjected to audit by the Local Fund Audit Department to prepare and present for audit the accounts relating to an accounting year within four months from the close of the year. As such the accounts of ..... for the year ..... should have been presented by the Executive authority for audit before ..... But the accounts for the year ..... have not been presented for audit till date.

As per sub-section (2) of Section 9 of the said Act, the Executive authority is liable to be punished, on conviction, for default in the presentation of accounts for audit with a fine which may extend to three thousand rupees but which shall not be less than one thousand rupees. Being the Executive authority, Sri ..... is responsible for the default in the presentation of accounts relating to the year ..... for audit. In these circumstances, Sri ..... is required to show cause within 15 days from the date of receipt of this notice why action as contemplated under sub-section (2) of section 9 of the Kerala Local Fund Audit Act, 1994 should not be initiated against him in a court of law. If no written statement or explanation is received within the time allowed, the matter will be proceeded with on the presumption that he has no defence

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To

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