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# General Information

# 1 General Information

## 1.1 System Overview

AIMS software module is a comprehensive Audit System designed to help the Organization a wide range of audit-related activities, data and processes. The Audit Management System provides an end-to-end functionality for managing the complete audit life cycle including audit planning, scheduling and development of standard audit plans

## 1.2 Conventions Followed

In this user manual, the software buttons are represented as **[Button]** (bold and bracketed). The Hyper links are represented as **Link** (bold and underlined). And the text fields are represented as *<Text>* (italicised and bracketed).The lists are represented as (Text)(bracketed).

# Getting Started



## 2 Getting Started

### 2.1 Logging In

In order to 'Log in' to AIMS, the user must enter the *<User name>* and *<Password>* and click **[Login]**. The main menu screen is displayed if the user name and password entered by the user are valid. Figure 1 shows the Login Screen.

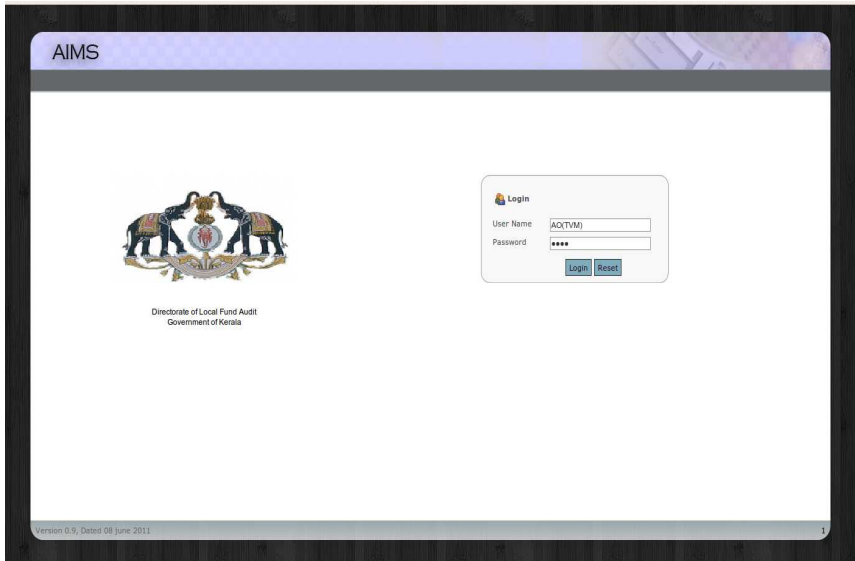


Figure 1 – Login Screen

## 2.2 Main Menu

The Main menu screen consists of the following links as shown in the figure (Fig.2) below. The name of the user logged in will be displayed on the top -left end of the page.

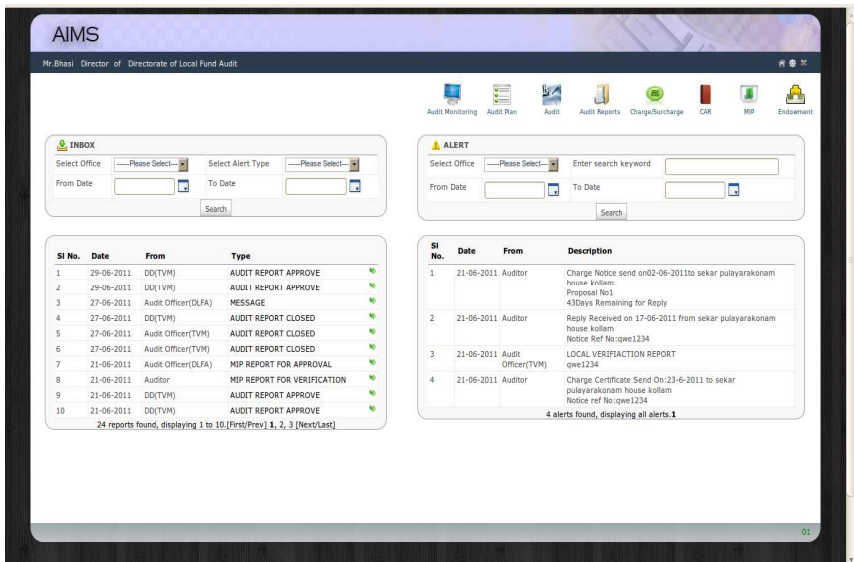


Figure 2 - Main Menu

The icon labelled 'Audit Monitoring' displayed in the main screen used for monitoring Audit Plan, Monthly Plan, Draft Report, Final Audit Report, CAR, MIP, Charge/Surcharge and Audit .

The icon labelled 'Audit Plan' displayed in the main screen used for creating audit plan.

The icon labelled 'Audit' displayed in the main screen used for work distribution and notes entry.

The icon labelled 'Audit Reports' displayed in the main screen used for creating draft report , audit report, further report, further remark and adding institution reply .

The icon labelled 'Charge/Surcharge' displayed in the main screen used for creating charge surcharge proposal.

The icon labelled 'CAR' displayed in the main screen used for creating consolidated audit report.

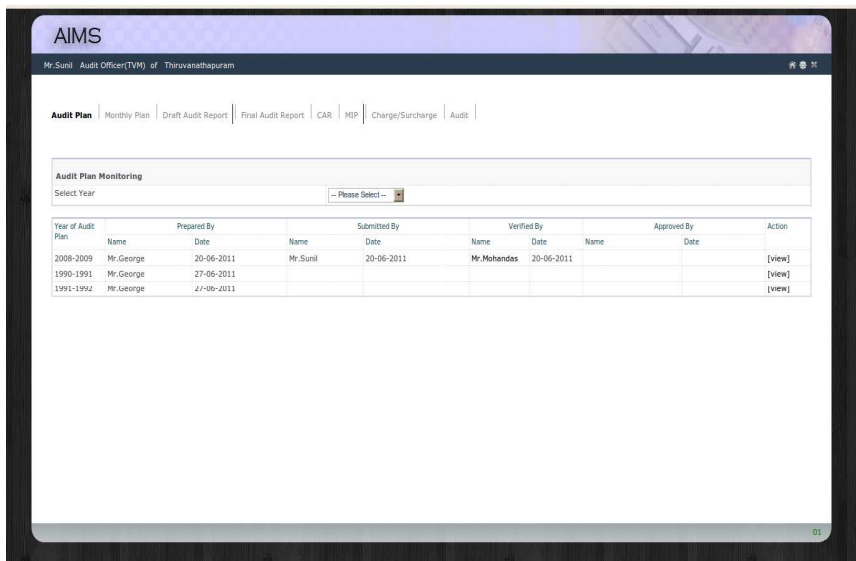
The icon labelled 'MIP' displayed in the main screen used for creating Memorandum Important Points(MIP).

The icon labelled 'Endowment' displayed in the main screen used for endowment creation and processing .

## 3 Modules

### 3.1 Audit Monitoring

This module is used for monitoring Audit Plan, Monthly Plan, Draft Report, Final Audit Report, CAR, MIP, Charge/Surcharge and Audit . On clicking the icon labelled 'Audit Monitoring' displayed in the main screen the below screen will be displayed:



AIMS

Mr.Sunil Audit Officer(TVM) of Thiruvananthapuram

**Audit Plan** | Monthly Plan | Draft Audit Report | Final Audit Report | CAR | MIP | Charge/Surcharge | Audit

**Audit Plan Monitoring**

Select Year

Year of Audit Plan	Prepared By		Submitted By		Verified By		Approved By		Action
	Name	Date	Name	Date	Name	Date	Name	Date	
2008-2009	Mr.George	20-06-2011	Mr.Sunil	20-06-2011	Mr.Mohandas	20-06-2011			[view]
1990-1991	Mr.George	27-06-2011							[view]
1991-1992	Mr.George	27-06-2011							[view]

Figure 3 - Audit Plan Monitoring

There are five tabs in the screen namely Audit Plan, Monthly Plan, Draft Report, Final Audit Report, CAR , MIP , Charge/Surcharge and Audit. This screen (Fig.3) is the list of all audit plan details. The user can select the audit plan year from (Select Year)list. The user can view the details of audit plan by clicking the link **View** shown in the page(Fig-3).

AIMS

Mr.Sunil - Audit Officer(TVM) of Thiruvananthapuram

Audit Plan **Monthly Plan** Draft Audit Report Final Audit Report CAR MIP Charge/Surcharge Audit

Monthly Plan Monitoring

Select Year: 2008-2009

Month	Submitted By		Verified By		Approved By		Action
	Name	Date	Name	Date	Name	Date	
April							[view]
May							[view]
June	Mr.Sunil	20-06-2011	Mrs.Sosamma	20-06-2011			[view]
July	Mr.George	20-06-2011	Mr.Sunil	20-06-2011			[view]
August							[view]
September	Mr.Sekar	20-06-2011	Mr.Sunil	20-06-2011			[view]
October	Mr.Sunil	20-06-2011	Mr.Sekar	20-06-2011			[view]
November	Mr.Sekar	20-06-2011					[view]
December	Mr.Sekar	20-06-2011	Mr.Mohandas	20-06-2011			[view]
January							[view]
February							[view]
March							[view]

Figure 4 - Monthly Plan Monitoring

This screen (Fig.4) is the list of all monthly plan details. The user can select the monthly plan year from (Select Year)list. The user can view the details of monthly plan by clicking the link **View** shown in the page (Fig.4).

AFS Year	Institution Name	Prepared By		Submitted By		Verified By		Approved By		Action
		Name	Date	Name	Date	Name	Date	Name	Date	
2007-2008	Kudappanakunnu	AQ(TVM)	20-06-2011	AQ(TVM)	11-03-2008	DD(TVM)	17-03-2008	DD(TVM)	17-03-2008	[view]
2006-2007	Nemam	AQ(TVM)	21-06-2011	AQ(TVM)	13-06-2007	DD(TVM)	12-06-2007	DD(TVM)	12-06-2007	[view]
2007-2008	Nemam	AQ(TVM)	21-06-2011	AQ(TVM)	30-06-2008	DD(TVM)	16-06-2008	DD(TVM)	16-06-2008	[view]
2007-2008	Parasala	AQ(TVM)	21-06-2011	AQ(TVM)	29-06-2011	DD(TVM)	22-06-2011	DD(TVM)	29-06-2011	[view]
2007-2008	Vellarada	AQ(TVM)	25-06-2011	AQ(TVM)	29-06-2011	DD(TVM)	29-06-2011	DD(TVM)	29-06-2011	[view]

Figure 5 - Draft Report Monitoring

This screen (Fig.5) is the list of all draft report details. The user can select the year and institution from list. The user can view the details of draft report by clicking the link **View** shown in the page(Fig.5).

AFS Year	Institution Name	Name	Date	Submitted By	Date	Approved By	Action
2007-2008	Kudappanakunnu	AO(TVM)	20-06-2011	Audit Officer(TVM)	20-03-2008	DD(TVM)	[view]
2006-2007	Nemam	AO(TVM)	21-06-2011	Audit Officer(TVM)	12-06-2007	DD(TVM)	[view]
2007-2008	Nemam	DD(TVM)	21-06-2011	Audit Officer(TVM)	16-06-2008	DD(TVM)	[view]
2007-2008	Parasala	AO(TVM)	25-06-2011	Audit Officer(TVM)	29-06-2011	DD(TVM)	[view]
2007-2008	Vellarada	AO(TVM)	25-06-2011	Audit Officer(TVM)	29-06-2011	DD(TVM)	[view]

Figure 6 - Final Audit Report Monitoring

This screen (Fig.6) is the list of all Final Audit report details. The user can select the year and institution from list. The user can view the details of final audit report by clicking the link **View** shown in the page.

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Mr.Sunil Audit Officer(TVM) of Thiruvananthapuram

Audit Plan

Monthly Plan

Draft Audit Report

Final Audit Report

CAR

MIP

Charge/Surcharge

Audit

CONSOLIDATED AUDIT REPORT LIST

Consolidated Audit Report Year	Initiation Status		Submit Status		Verify Status		Approval Status		Action
	Initiated By	Initiated On	Submitted By	Submitted On	Verified By	Verified On	Approved By	Approved On	
2007-2008	Auditor	20-06-2011	Auditor	20-06-2011	Audit Officer(DLFA)	20-06-2011	Director	20-06-2011	Approved
2010-2011	Audit Officer(TVM)	29-06-2011							Preparation in Progress

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Figure 7 - CAR Monitoring

This screen (Fig.7) is the list of all Consolidated Audit Report details. The user can view the details of consolidated audit report details by clicking the link in the consolidated audit report year shown in the page.



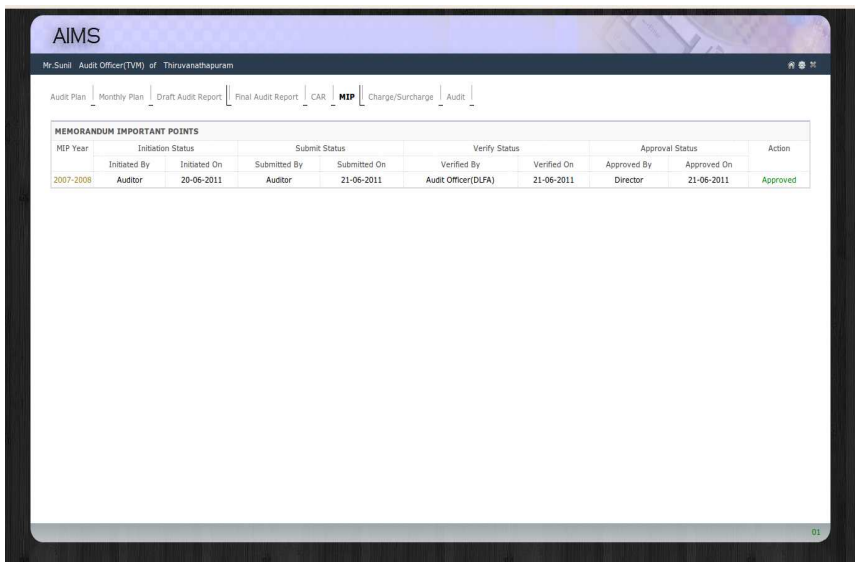


Figure 8 - MIP Monitoring

This screen (Fig.8) is the list of all 'Memorandum Important Points' details. The user can view the details of memorandum important points by clicking the link in the MIP year shown in the page.

AIMS

Mr. Sunil Audit Officer(TVM) of Thiruvananthapuram

Audit Plan | Monthly Plan | Draft Audit Report | Final Audit Report | CAR | MIP | **Charge/Surcharge** | Audit

**Charge/Surcharge Monitoring**

Type of proposal:

Select Audit Report Year:

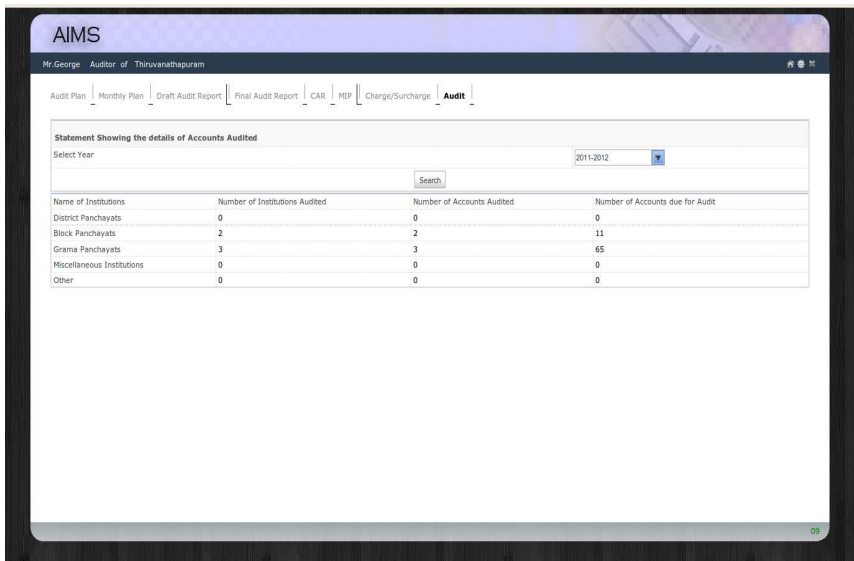
Year of Audit Report	Institution Type	LSG Type	Institution Name	Prepared By		Submitted By		Verified By		Action
				Name	Date	Name	Date	Name	Date	
2007-2008	LSG	Grahma Panchayat	Kudappanakkunnu	Mr.Sunil	21-06-2011	Mr.Sunil	21-06-2011	Mr.Sekar	21-06-2011	[View]

01

Figure 9 - Charge/Surcharge Monitoring

This screen (Fig.9) is the list of all Charge/Surcharge details. The user can select the Audit Report Year from (Select the Audit

Report Year) list and select type of proposal from (Type of proposal )list. The user can view the details of charge/surcharge by clicking the link **View** shown in the page.



The screenshot displays the AIMS (Audit Information Management System) interface. At the top, the user is logged in as 'Mr. George, Auditor of Thiruvananthapuram'. The navigation menu includes 'Audit Plan', 'Monthly Plan', 'Draft Audit Report', 'Final Audit Report', 'CAR', 'MEP', 'Charge/Surcharge', and 'Audit'. The 'Audit' tab is currently selected. Below the navigation bar, there is a section titled 'Statement Showing the details of Accounts Audited'. This section includes a 'Select Year' dropdown menu set to '2011-2012' and a 'Search' button. The main content area features a table with the following data:

Name of Institutions	Number of Institutions Audited	Number of Accounts Audited	Number of Accounts due for Audit
District Panchayats	0	0	0
Block Panchayats	2	2	11
Grama Panchayats	3	3	65
Miscellaneous Institutions	0	0	0
Other	0	0	0

Figure 10 - Audit Monitoring

This screen (Fig.10) is the list of all accounts audited details. The user can select the year from (Select Year) list. The user can view

the details of account audited by clicking the link provided in the count of account audited shown in the page. The Figure-11 Shows the account audited during the selected year. The user can generate report by clicking the link **Generate Report**.

Number of Accounts Audited during the year 2011-2012					[Generate Report]
SI No.	Institution Type	LSG Type	Block Type	Institution_Name	AFS Year
1	LSG	Grahma Panchayat	Nemam	Malayinkizhu	2007-2008
2	LSG	Grahma Panchayat	Perumkadavila	Vellarada	2007-2008
3	LSG	Grahma Panchayat	Thiruvananthapuram	Kudappanakunnu	2007-2008

3 items found, displaying all items.1

Figure 11 - Accounts Audited Monitoring

The user can view the details of account due for auditing by clicking the link provided in the count of account due for auditing shown

in the page. The Figure-12 Shows the account due for auditing during the selected year. The user can generate report by clicking the link **Generate Report**.

Number of Accounts due for Audit during the year 2011-2012						[Generate Report]
SI No.	Institution Type	LSG Type	Block Type	Institution Name	AFS Year	
1	LSG	Grahma Panchayat	Thiruvananthapuram	Vattiyooruvu	2007-2008	
2	LSG	Grahma Panchayat	Nemam	Balaramapuram	2007-2008	
3	LSG	Grahma Panchayat	Parassala	Parassala	2007-2008	
4	LSG	Grahma Panchayat	Perumkadavila	Ottasekaramangalam	2007-2008	
5	LSG	Grahma Panchayat	Athiyannoor	Vazhinjam	2007-2008	
6	LSG	Grahma Panchayat	Athiyannoor	Venganoor	2007-2008	
7	LSG	Grahma Panchayat	Nemam	Vilappil	2007-2008	
8	LSG	Grahma Panchayat	Kazhakoottam	Sreekaryam	2007-2008	
9	LSG	Grahma Panchayat	Kazhakoottam	Pothenkodu	2007-2008	
10	LSG	Grahma Panchayat	Nedumangadu	Anuvikkara	2007-2008	

65 items found, displaying 1 to 10. [First/Prev] 1, 2, 3, 4, 5, 6, 7 [Next/Last]

Figure 12 - Accounts Due For Auditing

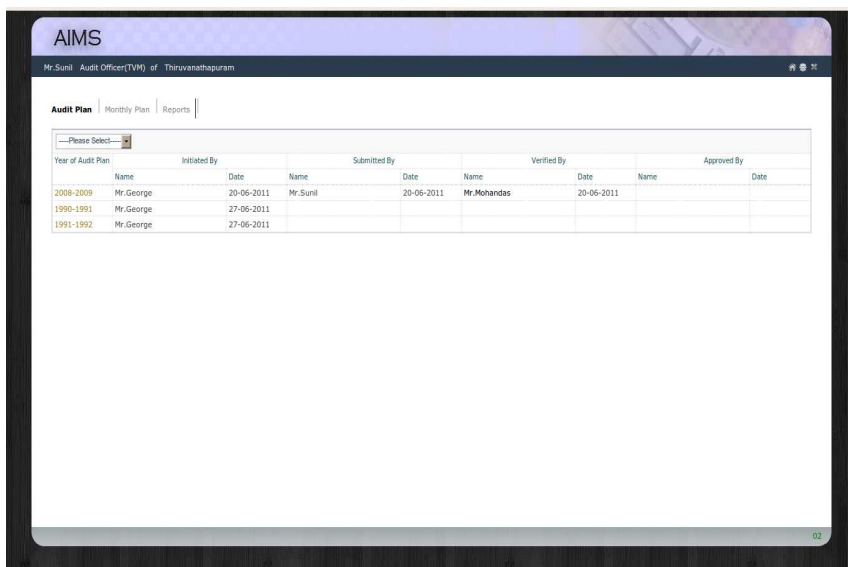
## 3.2 Audit Plan

On clicking this icon labelled 'Audit Plan' displayed in the main screen the below screen will be displayed. This module is for creating audit plan.

The screenshot displays the 'Audit Plan' module in the AIMS system. The interface includes a header with the system name 'AIMS' and the user's name and role, 'Mr.Sunil Audit Officer(TVM) of Thiruvananthapuram'. Below the header, there are three tabs: 'Audit Plan', 'Monthly Plan', and 'Reports'. The 'Audit Plan' tab is currently selected. Under this tab, there is a form for creating an audit plan. The form includes a dropdown menu for 'Year of Audit Plan' which is currently set to '2010-2011'. To the right of this dropdown is an '[Add New]' button. Below the form, there is a table structure with columns for 'Name' and 'Date' for four different roles: 'Initiated By', 'Submitted By', 'Verified By', and 'Approved By'. The table is currently empty.

Figure 13 - Audit Plan

The user can select year from the list and add new audit plan by clicking the link **Add New**.



Year of Audit Plan	Name	Initiated By	Date	Submitted By	Date	Verified By	Date	Approved By	Date
2008-2009	Mr.George	20-06-2011	Mr.Sunil	20-06-2011	Mr.Mohandas	20-06-2011			
1990-1991	Mr.George	27-06-2011							
1991-1992	Mr.George	27-06-2011							

Figure 14 - Audit Plan list

The user can view the details of audit plan by clicking the link in Year of Audit Plan shown in the screen (Fig.14).



**AIMS**  
Mr.Sunil - Audit Officer(TVM) of Thiruvananthapuram

**Audit Plan** | Monthly Plan | Reports | [Back To List]

**Audit Plan of Year 2008-2009**

Name of Office: Thiruvananthapuram

Total No of Gramha Panchayats: select Month: May

Total No of Block Panchayats: From Date: 01-05-2008

Total No of Municipalities: To Date: 20-05-2008

Total: Number of Man Days: 20

Number of Members: 4

[Update]

Select	SI No	Month of Audit	Institution Type	LSG Type	Days	From Date	To Date	Member(s)
<input type="checkbox"/>	1	May	LSG	Block Panchayat	20	01-05-2008	20-05-2008	4
<input type="checkbox"/>	2	May	LSG	Block Panchayat	20	01-05-2008	20-05-2008	4
<input type="checkbox"/>	3	May	LSG	Block Panchayat	20	01-05-2008	20-05-2008	4
<input type="checkbox"/>	4	May	LSG	Block Panchayat	20	01-05-2008	20-05-2008	4
<input type="checkbox"/>	5	May	LSG	Grahma Panchayat	20	01-05-2008	20-05-2008	4
<input type="checkbox"/>	6	May	LSG	Grahma Panchayat	20	01-05-2008	20-05-2008	4
<input type="checkbox"/>	7	May	LSG	Block Panchayat	20	01-05-2008	20-05-2008	4
<input type="checkbox"/>	8	May	LSG	Block Panchayat	20	01-05-2008	20-05-2008	4
<input type="checkbox"/>	9	May	LSG	Block Panchayat	20	01-05-2008	20-05-2008	4
<input type="checkbox"/>	10	May	LSG	Block Panchayat	20	01-05-2008	20-05-2008	4

101 Items found, displaying 1 to 10.[First/Prev] 1, 2, 3, 4, 5, 6, 7, 8 [Next/Last]

[Update] [Exclude]

Figure 15 - Audit Plan update

On clicking the link provided in Year of Audit Plan, the screen (Fig.15) shows the details of audit plan. The user can update audit plan by clicking the button **[Update]**. The user can exclude institution by clicking the button **[Exclude]**.

Month	Name	Submitted By	Date	Verified By	Date	Approved By	Date
April							
May							
June	Mr. Sunil		20-06-2011	Mrs. Sossamma	20-06-2011		
July	Mr. George		20-06-2011	Mr. Sunil	20-06-2011		
August							
September	Mr. Sekar		20-06-2011	Mr. Sunil	20-06-2011		
October	Mr. Kunti		20-06-2011	Mr. Sekar	20-06-2011		
November	Mr. Sekar		20-06-2011				
December	Mr. Sekar		20-06-2011	Mr. Mohandas	20-06-2011		
January							
February							
March							

Figure 16 – Monthly plan

This screen (Fig.16) is the list of all monthly plan details. The user can view the details of monthly plan by clicking the link provided in the month shown in the page.

SI No	Institution Type	LSG Type	Institution Name	AFS Year	Alloted Team	From Date	To Date	Man Days	Member(s)	Remarks	Action	Revised Status
1	LSG	R Grahma Panchayat	Parasala	2007-2008	Mr.George , Mr.Sunil , Mr.Mahadevan .	04-06-2008	15-06-2008	10	3		[AllotBatch]	
2	LSG		Vellarada	2007-2008	Mr.Anilkumar , Mr.Sunil .	04-06-2008	15-06-2008	10	2		[AllotBatch]	
3	LSG		Ottasekaramangalam	2007-2008	Mr.Sunil , Mr.David .	04-06-2008	15-06-2008	10	2		[AllotBatch]	
4	LSG		Vuthirangam	2007-2008	Mr.Sunil , Mr.George .	04-06-2008	15-06-2008	10	2			
5	LSG		Venganoor	2007-2008	Mr.Sunil , Mr.George .	04-06-2008	15-06-2008	10	2			
6	LSG		Vilappil	2007-2008	Mr.Sunil , Mr.George .	04-06-2008	15-06-2008	10	2			
7	LSG		Kudappanakunnu	2007-2008	Mr.Sunil , Mr.George .	20-06-2008	30-06-2008	8	2		[AllotBatch]	
8	LSG		Sreekariyam	2007-2008	Mr.Sunil , Mr.George , Mr.David .	20-06-2008	30-06-2008	8	3		[AllotBatch]	
9	LSG		Pothenkodu	2007-2008	Mr.Sunil , Mr.David .	20-06-2008	30-06-2008	8	2			
10	LSG		Aruvikkara	2007-2008	Mr.Sunil , Mr.George .	20-06-2008	30-06-2008	8	2		[AllotBatch]	

15 Items found, displaying 1 to 10 [First/Prev] 1, 2 [Next/Last]

Back

Figure 17 – Monthly plan details

The user can allot batch to an institution by clicking the link **AllotBatch**. There is no link for the excluded institution in the list.

AIMS

Mr.Sunil - Audit Officer(TVM) of Thiruvananthapuram

Batch Creation

[Back]

Year: 2008-2009

Month: June

Institution Type: LSG

Institution Name: Perasala

APS Year: 2007-2008

Members: -- Please Select --

Save Submit

Batch Allocation Details

SI No.	Members	Action
1	Mr.George	[delete]
2	Mr.Sunil	[delete]
3	Mr.Mahadevan	[delete]

3 items found, displaying all items. 1

01

Figure 18 – Batch Creation

On clicking the link **AllotBatch**, the screen (Fig.18) is displayed. This screen (Fig.18) is for batch allocation to an institution. The user can save batch by clicking the button **[Save]**. The user can Submit batch by clicking the button **[Submit]** and delete batch member by clicking the link **delete**.

The screenshot displays the AIMS Audit Officer(TVM) interface for Thiruvananthapuram. The main area is titled 'Monthly Plan Design' and includes filters for 'Select Year', 'Select Month', 'Select Institution Type', 'Select Panchayat', 'Select Block Panchayat', and 'Select Institution'. Below the filters is a table titled 'Monthly Plan' with columns: SI No, Institution Type, LSG Type, Institution Name, Alloted Team, Remarks, AFS Year, and Number of Members. The table lists 10 items, showing details for various LSGs and their respective panchayats and block panchayats. A 'Generate Report' link is visible in the top right corner of the table area. Below the table, it indicates '79 items found, displaying 1 to 10 [First/Prev] 1, 2, 3, 4, 5, 6, 7, 8 [Next/Last]' and provides 'Export options: Excel | PDF'.

SI No	Institution Type	LSG Type	Institution Name	Alloted Team	Remarks	AFS Year	Number of Members
1	LSG	Block Panchayat	Nemam			2006-2007	4
2	LSG	Block Panchayat	Nemam			2007-2008	4
3	LSG	Block Panchayat	Perasale			2007-2008	4
4	LSG	Block Panchayat	Thiruvananthapuram			2007-2008	4
5	LSG	Grahma Panchayat	Vattioorkavu			2007-2008	4
6	LSG	Grahma Panchayat	Balamapuram			2007-2008	4
7	LSG	Block Panchayat	Kazhakoottam			2007-2008	4
8	LSG	Block Panchayat	Perumkadavila			2007-2008	4
9	LSG	Block Panchayat	Athiyannoor			2007-2008	4
10	LSG	Block Panchayat	Vellianadu			2007-2008	4

Figure 19 – Audit plan and Monthly plan reports

This screen (Fig.19) is the list of all audit plan ,monthly plan used for report generation. The user can generate report by clicking the link **Generate Report** shown in the page.

### 3.3 Audit

The screenshot displays the 'AIMS' application interface. At the top, the user is identified as 'Mr.Sunil Audit Officer(TVM) of Thiruvananthapuram'. The main section is titled 'Work Distribution' with a sub-link 'Notes Entry'. Below this is a form with the following fields:

- Institution: Perasala
- Year: 2007-2008
- Members: Mr.Sunil
- Type of work: (empty text box)
- Job Description: (empty text box)

Below the form is a table with the following data:

Sl No.	Year	Type of work	Job Description	Action
1	2007-2008	Checks DCB	Checks DCB	[delete] [edit]

Below the table, it states 'One item found. 1' and provides 'Save' and 'Submit' buttons.

Figure 20 – Work distribution

This screen (Fig.20) is used for work distribution. The user can save the work allotted to a batch member by clicking the button **[Save]**. The user can work allotted to a batch member by clicking the button **[Submit]**. The user can delete work allotted to a batch member by

clicking the link **delete**. The user can edit the work allotted to each batch member by clicking the link **edit**.

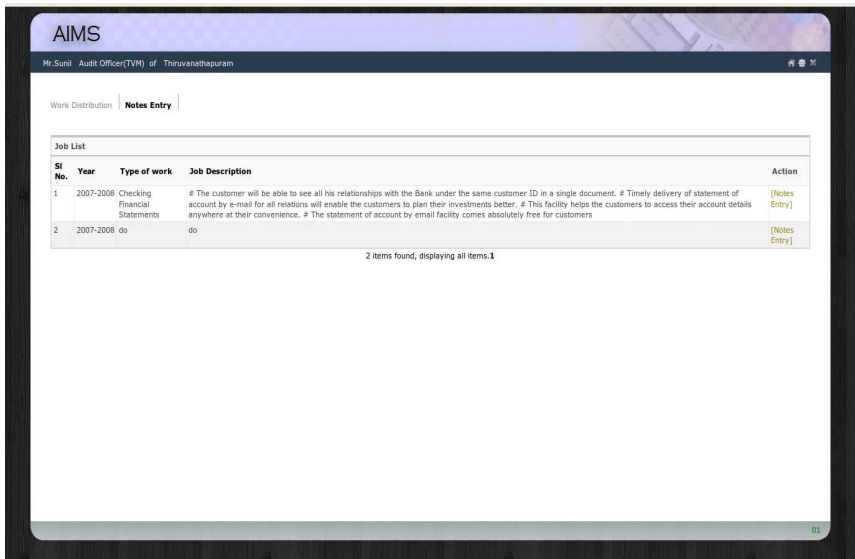


Figure 21 – Notes Entry List

This screen (Fig.22) is used for Notes entry. The user can enter notes by clicking the link **Notes Entry** in the screen (Fig.21). On

clicking the link the screen (Fig-22) displayed,user can add notes entry in this page .

AIMS

Mr.Sunil Audit Officer(TVM) of Thiruvananthapuram

Work Distribution | **Notes Entry**

**Notes Entry**

Notes

Description:

<h> A financial audit, or more accurately, an **audit of financial statements**, is the verification of the financial statements of a [legal entity](#), with a view to express an audit opinion. The audit opinion is a reasonable assurance that the financial statements are presented fairly, in all material respects, or give a true and fair view in accordance with the financial reporting framework. The purpose of an audit is to enhance the degree of confidence of intended users in the financial statements.

Date Of Notes\*

Remarks

Save Submit

**Notes Entry List**

Sl No.	test	Remarks	Date	Notes Entry By
1	test	test	2011-06-23	DLFA

One item found.1

Figure 22 – Notes Entry



### 3.4 Audit Reports

On clicking this icon labelled 'Audit Reports' displayed in the main screen, the below screen will be displayed. This module is used for creating draft report, audit report, further report, further remark and reply.

The screenshot shows the AIMS Audit Reports module. At the top, there's a header with 'AIMS' and 'Mr.Sunil - Audit Officer(TVM) of Thiruvananthapuram'. Below the header, there are tabs: 'Draft Audit Report', 'Final Audit Report', 'Further Report', 'Further Remark', 'Institution Reply', and 'Reports'. The 'Draft Audit Report' tab is selected.

Below the tabs, there's a form with the following fields:

- Select Institution Type: -- Please Select --
- Select Institution: -- Please Select --
- AFS Year: -- Please Select --
- Audit Year: -- Please Select --

Below the form, there's a table titled 'Draft Report' with the following columns: SL.No, Institution, AFS Year, Draft Report Status, Verify By, Verify On, Initiated By, Submitted By, Submitted On, Approved By, and Approved On.

SL.No	Institution	AFS Year	Draft Report Status	Verify By	Verify On	Initiated By	Submitted By	Submitted On	Approved By	Approved On
1	Kudappanakunnu	2007-2008	approve	DO(TVM)	17-03-2008	AO(TVM)	AO(TVM)	11-03-2008	DO(TVM)	17-03-2008
2	Nemam	2006-2007	approve	DO(TVM)	12-06-2007	AO(TVM)	AO(TVM)	13-06-2007	DO(TVM)	12-06-2007
3	Nemam	2007-2008	approve	DO(TVM)	16-06-2008	AO(TVM)	AO(TVM)	30-06-2008	DO(TVM)	16-06-2008
4	Parasala	2007-2008	approve	DO(TVM)	22-06-2011	AO(TVM)	AO(TVM)	29-06-2011	DO(TVM)	29-06-2011
5	Vellarada	2007-2008	approve	DO(TVM)	29-06-2011	AO(TVM)	AO(TVM)	29-06-2011	DO(TVM)	29-06-2011

Figure 23 – Draft Audit Reports

This screen (Fig.23) is the list of all draft report details. The user can select the audit year, AFS year and institution from list. The user can add data to draft report by clicking the link in the AFS year. The user

can view the details of draft audit report by clicking the link provided in the institution name as shown in the Figure -23.

The user can submit draft report by clicking the button **[Submit]**.The user can verify draft report by clicking the button **[Verify]**.The user can send draft report to scrutiny by clicking the button **[Scrutiny]**.The user can approve draft report by clicking the button **[Approve]**.

AIMS

Mr. Sunil Audit Officer(TVM) of Thiruvananthapuram

**Draft Audit Report** | Final Audit Report | Further Report | Further Remark | Institution Reply | Reports

[Back]

Si No.	Paragraph Number	Paragraph Heading	Remarks	Action
1	1.1	Technological innovation process audit.	done para 1.1	[view] [delete]
2	1.2	Information technology audit.	done para 1.2	[view] [delete]
3	2.1	DATA COMMUNICATION	done	[view] [delete]
4	2.2	DATA STRUCTURES & ALGORITHMS	done	[view] [delete]
5	3.1	Preorder and Postorder Traversals	done	[view] [delete]
6	3.2	Pop two operand trees B and C off the stack.	done	[view] [delete]
7	4.1	Using the Workshop Applet to Delete a Node with No Children	done	[view] [delete]
8	4.2	Using the Workshop Applet to Delete a Node with One Child	done	[view] [delete]

8 items found, displaying all items. 1

Remarks: done

Date Of Remark\*: 08-06-2011

[Verify] [Scrutiny] [Approve] [Submit]

Figure 24 – Draft Audit Reports details

The user can view each paragraphs by clicking the link **view**.  
The user can delete each paragraphs by clicking the link **delete**.

AIMS

Mr. Sunil Audit Officer(TVM) of Thiruvananthapuram

**Draft Audit Report** | Final Audit Report | Further Report | Further Remark | Institution Reply | Reports | [Back]

SI No.	Para. No.	Para. Heading	Answer By	Question By	Action
1	1.1	Technological innovation process audit.	AO(TVM)	All(Tvm)(s)	[Add] [View]

One item found.1 [Explanation]

**Draft Report**

Paragraph Number: 1.1

Heading: Technological innovation process audit.

Description:

Various authorities have created differing taxonomies to distinguish the various types of IT audits. Goodman & Lawless state that there are three specific systematic approaches to carry out an IT audit:

- **Technological innovation process audit.** This audit constructs a risk profile for existing and new projects. The audit will assess the length and depth of the company's experience in its chosen technologies, as well as its presence in relevant markets, the organization of each project, and the structure of the portion of the industry that deals with this project or product, organization and industry structure.

Remarks: done para 1.1

Date Of Remark\*

Figure 25 – Draft Audit Reports paragraphs

On clicking the link **view** the screen (Fig.25) is displayed. This screen (Fig.25) shows the draft report paragraph. The user can add explanation by clicking the link **Explanation**. The user can add explanation answer/question by clicking the link **Add**. The user can view explanation answer/question by clicking the link **View**.

Sl.No	Institution	AFS Year	Audit Report Status	Initiated By	Initiated On	Submitted By	Submitted On	Approved By	Approved On	Audit Charge	Action
1	Kulogpanakunnu	2007-2008	closed	AO(TVM)	20-06-2011	AO(TVM)	20-03-2008	DD(TVM)	21-03-2008	2500.0	[Audit Charge]
2	Namam	2006-2007	closed	AO(TVM)	21-06-2011	AO(TVM)	13-06-2007	DD(TVM)	13-06-2007	2281.16	[Audit Charge]
3	Namam	2007-2008	approve	DD(TVM)	21-06-2011	AO(TVM)	16-06-2008	DD(TVM)	16-06-2008	2281.16	[Audit Charge]
4	Perasala	2007-2008	approve	AO(TVM)	25-06-2011	AO(TVM)	29-06-2011	DD(TVM)	29-06-2011	1000.6	[Audit Charge]
5	Vellarada	2007-2008	approve	AO(TVM)	25-06-2011	AO(TVM)	29-06-2011	DD(TVM)	29-06-2011	1506.82	[Audit Charge]

Figure 26 – Final Audit Reports

This screen (Fig.26) is the list of all final audit report details. The user can select the audit year, AFS year and institution from the list. The user can view the details of final audit report by clicking the link provided in the institution name. The user can add data to final audit report by clicking the link provided in the AFS year. On clicking the link provided in the AFS year the below screen(Fig.27) displayed. The user can enter the report number in the <Enter Audit Report Number> field.

The user can select the paragraphs type and submit audit report paragraphs by clicking the button **[Submit]**.

The screenshot shows the AIMS software interface. At the top, there's a header with 'AIMS' and 'Pe Sani - Audit Officer(TVM) of Thiruvananthapuram'. Below this, a navigation bar includes 'Draft Audit Report', 'Final Audit Report' (which is highlighted), 'Further Report', 'Further Remark', 'Institution Reply', and 'Reports'. On the right, there are links for '[Back]' and '[Audit Report View]'. The main section is titled 'Draft Report Details' and contains a table with columns: 'SI No.', 'Paragraph Number', 'Paragraph Heading', 'Remarks', and 'Action'. The table has one row with values: '1', '1.1', 'Binary Search', 'done', and '[add]'. Below the table, there's a text input field labeled 'Enter Audit Report Number' with the value 'One item found: 1'. A 'Select Type' section lists four options: 'General Review', 'Misappropriation In Receipts', 'Misappropriation In Expenditure', and 'Financial Description and Audit Review'. The 'General' section is active, showing a rich text editor with a toolbar and a large text area. Below the text area, there's a 'Date Of Remark\*' field with a calendar icon and a 'Submit' button.

Figure 27 – Add Final Audit Reports paragraph

The user can view the details of final audit report by clicking the link provided in the institution name in the screen (Fig.26).

AIMS

Mr.Sunil - Audit Officer(TVM) of Thiruvananthapuram

Draft Audit Report | **Final Audit Report** | Further Report | Further Remark | Institution Reply | Reports

[Back]

SI No.	Paragraph Number	Paragraph Heading	Remarks	Action
1				[View] [delete]
2	2.1	Technological innovation process audit.	done para 1.1	[View] [delete]
3	2.2	Information technology audit	done para 1.2	[View] [delete]
4	2.3	DATA COMMUNICATION	done	[View] [delete]
5	2.4	DATA STRUCTURES & ALGORITHMS	done	[View] [delete]
6	3.1	Preorder and Postorder Traversals	done	[View] [delete]
7	3.2	Pop two operand trees B and C off the stack.	done	[View] [delete]
8	4.1	Using the Workshop Applet to Delete a Node with No Children	done	[View] [delete]
9	4.2	Using the Workshop Applet to Delete a Node with One Child	done	[View] [delete]

9 items found, displaying all items. 1

Remarks

Date Of Remark\*

Approve Submit Close

Figure 28 – Final Audit Reports details

The user can submit final audit report by clicking the button **[Submit]**. The user can approve final audit report by clicking the button **[Approve]**. The user can close final audit report by clicking the button **[Close]**.

Mr.George Auditor of Thiruvananthapuram

Draft Audit Report | Final Audit Report | **Further Report** | Further Remark | Institution Reply | Reports

Select Institution Type: LSG

Select Panchayat: Grama Panchayat

Select Institution: -- Please Select --

AFS Year: -- Please Select --

Sl.No	Report Number	Institution	AFS Year	Actual date of send	Actual date of reply	Expected date of reply	Days Remaining	Reply Status	Submitted By
1	LFATVM823/652	Kudoppanskunnu	2007-2008	06-04-2011		03-06-2011	Date Expired	NO	AO(TVM)
2	RPTLFA21/11	Nemam	2006-2007	06-05-2011	05-07-2011	05-07-2011	Reply Recieved	YES	AO(TVM)
3	lfa/rpt/145	Parasala	2007-2008	15-05-2011	20-07-2011	14-07-2011	Reply Recieved	YES	A1
4	RPT/LFA/102	Vellarada	2007-2008	15-05-2011		14-07-2011	Date Expired	NO	AO(TVM)

Figure 29 – Further Reports

This screen (Fig.29) is the list of all institution reply details. The user can select the audit year, AFS year and institution from list. The user can add data to further report by clicking the link provided in the AFS year.

The screenshot shows the AIMS web application interface. At the top, the user is logged in as 'Mr. George, Auditor of Thiruvananthapuram'. The navigation bar includes links for 'Draft Audit Report', 'Final Audit Report', 'Further Report', 'Further Remark' (which is the active tab), 'Institution Reply', and 'Reports'. Below the navigation bar, there is a form with four dropdown menus: 'Select Institution Type' (set to LSG), 'Select Panchayat' (set to Grama Panchayat), 'Select Institution' (set to -- Please Select --), and 'AFS Year' (set to -- Please Select --). Below the form is a table titled 'Institution Reply List' with the following data:

Sl.No	Report Number	Institution	AFS Year	Actual date of send	Actual date of reply	Expected date of reply	Days Remaining	Reply Status	Submitted By
1	LTATVMB23/G32	Kudaypanekunnu	2007-2008	06-04-2011		03-06-2011	Date Expired	NO	AD(TVM)
2	RPT/LFA21/11	Nemam	2006-2007	06-05-2011	05-07-2011	05-07-2011	Reply Received	YES	AD(TVM)
3	Iba/rpt/145	Parasala	2007-2008	15-05-2011	20-07-2011	14-07-2011	Reply Received	YES	A1
4	RPT/LFA/102	Vellarsala	2007-2008	15-05-2011		14-07-2011	Date Expired	NO	AD(TVM)

Figure 30 – Further Remarks

This screen (Fig.30) is the list of all institution reply details. The user can select the audit year, AFS year and institution from list. The user can add data to further remark by clicking the link provided in the AFS year.

### 3.5 Charge/Surcharge



On clicking this icon labelled 'Charge/Surcharge' displayed in the main screen the below screen will be displayed. This module is used for creating charge surcharge proposal.

AIMS

Mr.Sunil Audit Officer(TVM) of Thiruvananthapuram

Charge/Surcharge Proposal

Type of proposal

Select Audit Report Year

Create Proposal

Charge/Surcharge Proposals

SI No.	Audit Report Year	Institution Type	LSG Type	Institution Name	Initiated By	Initiated On	Submitted By	Submitted ON	Verified By	Verified ON	Action
1	2007-2008	LSG	Gramha Panchayat	Kudappanakunnu	Mr.Sunil	21-06-2011	Mr.Sunil	21-06-2011	Mr.Sekar	21-06-2011	[Edit Details]

One item found.1

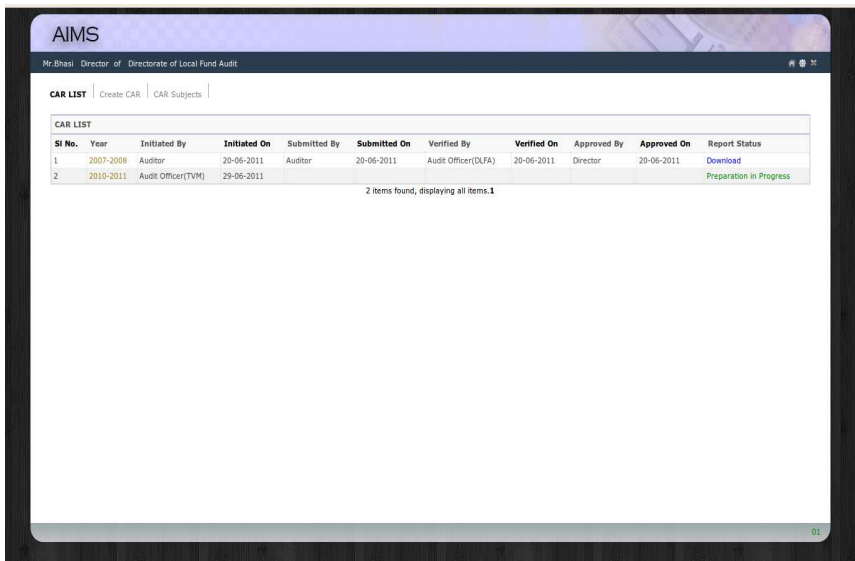
Figure 31 – Charge/Surcharge proposal

This screen (Fig.31) shows all the Charge/Surcharge proposal List. The user can select the type of proposal from (Type of proposal) list. The user can select the audit report year from (Select Audit Report Year)list. The user can create new proposal by clicking the button

**[Create Proposal]**.The user can edit details of Charge/Surcharge Proposals by clicking the link **Edit Details.**

### 3.6 CAR

On clicking the icon labelled 'CAR' displayed in the main screen the below screen will be displayed. This module is for creating consolidated audit report.



The screenshot shows the AIMS application interface. At the top, there's a header with 'AIMS' and a user profile 'Mr.Bhasi Director of Directorate of Local Fund Audit'. Below the header, there's a navigation bar with 'CAR LIST', 'Create CAR', and 'CAR Subjects'. The main content area displays a table titled 'CAR LIST' with the following data:

Sl No.	Year	Initiated By	Initiated On	Submitted By	Submitted On	Verified By	Verified On	Approved By	Approved On	Report Status
1	2007-2008	Auditor	20-06-2011	Auditor	20-06-2011	Audit Officer(DLFA)	20-06-2011	Director	20-06-2011	<a href="#">Download</a>
2	2010-2011	Audit Officer(TVM)	29-06-2011							Preparation in Progress

Below the table, it says '2 items found, displaying all items. 1'. At the bottom right of the table area, there is a small '01' indicator.

Figure 32 – Consolidated Audit Report

This screen (Fig.32) shows all the consolidated audit report List. The user can proceed the proposal by clicking the link in the Year and also used for viewing the already prepared consolidated audit report.

CONSOLIDATED AUDIT REPORT OF YEAR									
Consolidated Audit Report Year	Initiation Status		Submit Status		Verify Status		Approval Status		
	Initiated By	Initiated On	Submitted By	Submitted On	Verified By	Verified On	Approved By	Approved On	
2007-2008	Auditor	20-06-2011	Auditor	20-06-2011	Audit Officer(DFA)	20-06-2011	Director	20-06-2011	

**Figure 33 – Consolidated Audit Report list**

This screen (Fig.33) shows all the consolidated audit report List. The user can create new consolidated audit report by clicking the link in the **Create New**. On clicking the link **Create New**, shows all the audit report list. The user can select only one audit report from the audit report list at a time.

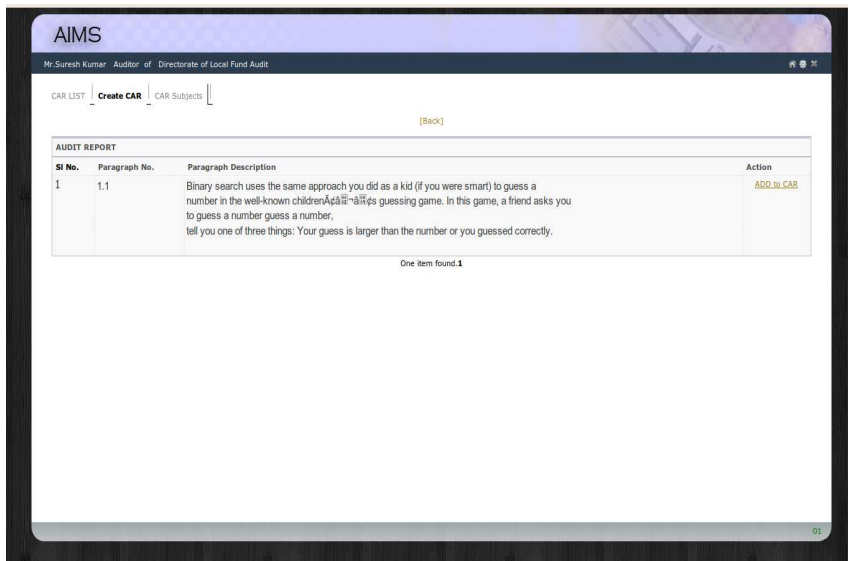
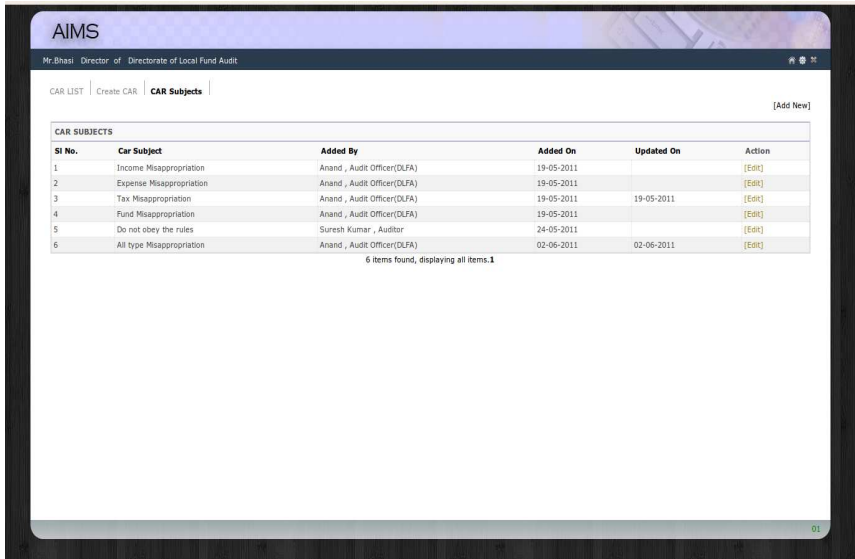


Figure 34 – Consolidated Audit Report creation

The user can add audit report paragraphs to consolidated audit report by clicking the link **ADD to CAR** .



SI No.	Car Subject	Added By	Added On	Updated On	Action
1	Income Misappropriation	Anand , Audit Officer(DFA)	19-05-2011		<a href="#">[Edit]</a>
2	Expense Misappropriation	Anand , Audit Officer(DFA)	19-05-2011		<a href="#">[Edit]</a>
3	Tax Misappropriation	Anand , Audit Officer(DFA)	19-05-2011	19-05-2011	<a href="#">[Edit]</a>
4	Fund Misappropriation	Anand , Audit Officer(DFA)	19-05-2011		<a href="#">[Edit]</a>
5	Do not obey the rules	Suresh Kumar , Auditor	24-05-2011		<a href="#">[Edit]</a>
6	All type Misappropriation	Anand , Audit Officer(DFA)	02-06-2011	02-06-2011	<a href="#">[Edit]</a>

6 items found, displaying all items. 1

Figure 35 – Consolidated Audit Report subjects

This screen (Fig.35) shows all the consolidated audit report subjects. The user can create new consolidated audit report subjects by clicking the link in the **Add New**. The user can edit consolidated audit report subjects by clicking the link in the **Edit**.

### 3.7 MIP

On clicking this icon labelled 'MIP' displayed in the main screen the below screen will be displayed. This module is for creating Memorandum Important Points(MIP).

MIP LIST										
Sl No.	Year	Initiated By	Initiated On	Submitted By	Submitted On	Verified By	Verified On	Approved By	Approved On	Report Status
1	2007-2008	Auditor	20-06-2011	Auditor	21-06-2011	Audit Officer(DLFA)	21-06-2011	Director	21-06-2011	Approved

One item found. 1

Figure 36 – Memorandum Important Points List

This screen (Fig.36) shows all the Memorandum Important Points List.

AIMS

Mr.Sunil Audit Officer(TVM) of Thiruvananthapuram

MIP LIST | **MIP Creation** | Add MIP Details | PVR Creation | MIP Reports

Create Memorandum Important Points

Select Audit Year

SI No.	Paragraph No.	Paragraph Description	Action
1	2.1	<p>Various authorities have created differing taxonomies to distinguish the various types of IT audits. Goodman &amp; Lawless state that there are three specific systematic approaches to carry out an IT audit: [1]</p> <p>Others describe the spectrum of IT audits with five categories of audits:</p> <ul style="list-style-type: none"> <li>• <b>Systems and Applications:</b> An audit to verify that systems and applications are appropriate, are efficient, and are adequately controlled to ensure valid, reliable, timely, and secure input, processing, and output at all levels of a system's activity.</li> </ul>	<a href="#">Added to MIP</a> <a href="#">[Remove?]</a>
2	2.2	<p>An <b>information technology audit</b>, or <b>information systems audit</b>, is an examination of the management controls within an <b>Information technology (IT) infrastructure</b>. The evaluation of obtained evidence determines if the information systems are safeguarding assets, maintaining <b>data integrity</b>, and operating effectively to achieve the organization's goals or objectives. These reviews may be performed in conjunction with a <b>financial statement audit</b>, <b>internal audit</b>, or other form of attestation engagement</p>	<a href="#">Removed from MIP</a> <a href="#">[Add?]</a>
3	2.3	<p><u><b>Data transmission:</b></u>            Communication model-Data Transmission: Concepts andTerminology- Analog and Digital Data Transmission- Transmission Impairments-Guided transmission media- Wireless Transmission- Line-of-sight Transmission, Channel Capacity-Band width and Shannon's capacity equation</p>	<a href="#">Added to MIP</a> <a href="#">[Remove?]</a>

9 items found, displaying 1 to 3. [First/Prev] 1, 2, 3 [Next/Last]

Figure 37 – MIP Creation

This screen (Fig.37) shows all the consolidated audit report paragraphs. The user can add consolidated audit report paragraphs to Memorandum Important Points by clicking the link **Added to MIP**.

AIMS

Mr.Sanki

Audit Officer(TWV) of Thiruvananthapuram

MIP LIST

MIP Creation

Add MIP Details

PVR Creation

MIP Reports

Add Details of Memorandum Important Points

Select Audit Year

2007-2008

Select District

Select

MEMORANDUM IMPORTANT POINTS

Sl No.	Paragraph Description	Institutions reply , Reviewed Actions and Present Status	Questionnaires	Status
1	<p><b><u>CONSOLIDATED AUDIT REPORT 2007-2008</u></b>  <b><u>Paragraph No. 1.1 INCOME MISAPPROPRIATION</u></b>  Kudappanankunnu- Audit Report 2007-2008 Paragraph No.2.1 Technological innovation process audit.</p> <p>Various authorities have created differing taxonomies to distinguish the various types of IT audits. Goodman &amp; Lawless state that there are three specific systematic approaches to carry out an IT audit: [1]</p> <p>Others describe the spectrum of IT audits with five categories of audits:</p> <ul style="list-style-type: none"> <li>• <b>Systems and Applications:</b> An audit to verify that systems and applications are appropriate, are efficient, and are adequately controlled to ensure valid, reliable, timely, and secure input, processing, and output at all levels of a system's activity.</li> </ul>	<p>Digital Data Communication Techniques: Asynchronous and Synchronous Transmission-Types of Errors-single bit and burst errors-Error Detection: Redundancy-LRC-VRC-CRC-Capabilities and performance of CRC-Error Correction: single bit error correction 纠错</p> <p>Hamming code-Burst error correction-convolution code.</p> <p>Data Link Control: Line discipline-Flow control-Error control: ARQ-stop and wait ARQ-Continuous ARQ-Line utilization of different ARQs-Link management-HDLC</p>	<p>Digital Data Communication Techniques: Asynchronous and Synchronous Transmission-Types of Errors-single bit and burst errors-Error Detection: Redundancy-LRC-VRC-CRC-Capabilities and performance of CRC-Error Correction: single bit error correction 纠错</p> <p>Hamming code-Burst error correction-convolution code.</p> <p>Data Link Control: Line discipline-Flow control-Error control: ARQ-stop and wait ARQ-Continuous ARQ-Line utilization of different ARQs-Link management-HDLC</p>	Closed

4 items found, displaying 1 to 1, [First] [Prev] 1, 2, 3, 4 [Next] [Last]

Figure 38 – Add details to Memorandum Important Points

This screen (Fig.38) shows all the Memorandum Important Points. The user can add institution reply, received actions present status and questionnaires.



AIMS

Mr.Sunil - Audit Officer(TVM) of Thiruvananthapuram

MIP LIST | MIP Creation | Add MIP Details | **FVR Creation** | MIP Reports

Create Factual Verification Report

Select Audit Year: 2007-2008

Select District: Select

SI No.	Paragraph No.	Paragraph Description	Updated Audit Paragraph	Action
1	2.1	<p><b>CONSOLIDATED AUDIT REPORT 2007-2008</b></p> <p><b>Paragraph No. 1.1 INCOME MISAPPROPRIATION</b></p> <p><i>Kudayapanakurunn- Audit Report 2007-2008 Paragraph No.2.1</i></p> <p><i>Technological innovation process audit.</i></p> <p>Various authorities have created differing taxonomies to distinguish the various types of IT audits. Goodman &amp; Lawless state that there are three specific systematic approaches to carry out an IT audit: [1]</p> <p>Others describe the spectrum of IT audits with five categories of audits:</p> <ul style="list-style-type: none"> <li>• <b>Systems and Applications:</b> An audit to verify that systems and applications are appropriate, are efficient, and are adequately controlled to ensure valid, reliable, timely, and secure input, processing, and output at all levels of a system's activity.</li> </ul>		[Edit]

4 items found, displaying 1 to 1. [First/Prev] 1, 2, 3, 4 [Next/Last]

Figure 39 – Factual Verification Report

This screen (Fig.39) is used for creating Factual Verification Report. The user can select the audit year from (Select Year) list. The user can enter the updated audit paragraphs.

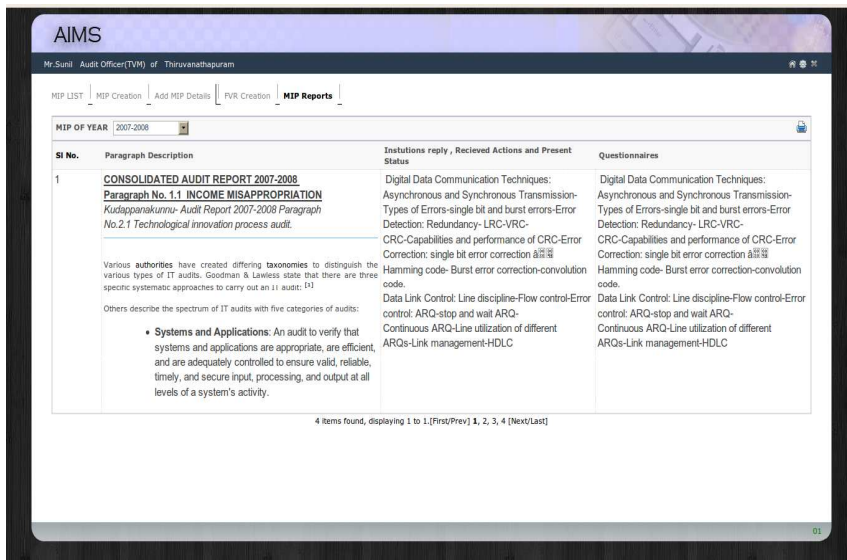


Figure 40 – Memorandum Important Points reports

This screen (Fig.40) shows all the Memorandum Important Points. The user can select year from(MIP OF YEAR)list. The user can print Memorandum Important Points by clicking the printer image.

### 3.8 Endowment

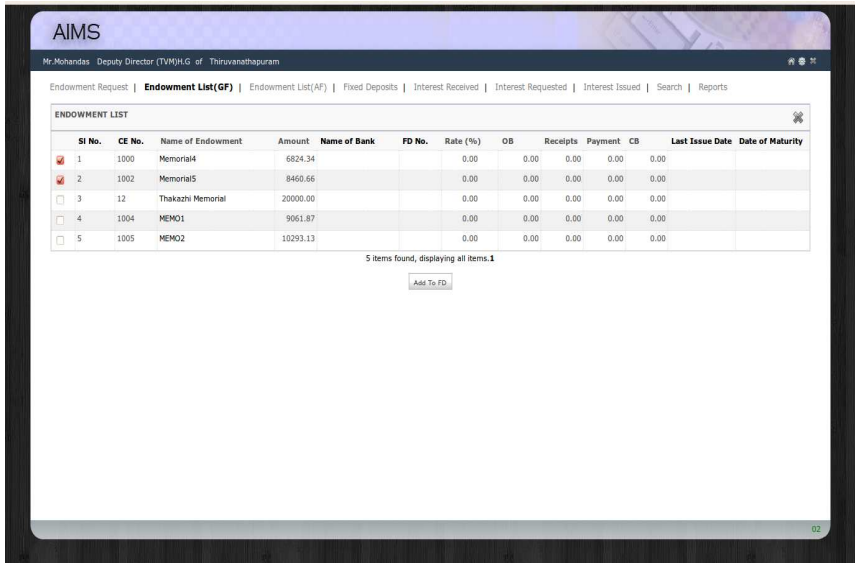
On clicking this icon labelled 'Endowment' displayed in the main screen the below screen will be displayed. This module is for endowment creation and processing .

SI No.	District	Request No.	Type	Name of Administrator	Name of Endowment	Name of Institution	Cheque/DD No.	Amount	Date of Receipt
1	IDUKKI	645216	AF	RAHUL	<a href="#">[link]</a>	SCHOOL	16462626	8550.00	06-05-2008
2	ALAPPUZHA	4654134	AF	Rajesh	manu memo1	school	2645164	55.00	06-05-2008
3	TRISSUR	5445	AF	asad	Ex Militants Development Fund	college	352236463	50000.00	06-05-2008
4	THIRUVANANTHAPURAM	1001	GF	Arun	Raj memorial	Govt School, Kuzhithurai	333333	50000.00	29-05-2011
5	THIRUVANANTHAPURAM	454	GF	sgds	dfbdg	etyty	25324	345455.00	01-06-2011

5 requests found, displaying all requests.1

Figure 41 – Endowment request

This screen (Fig.41) shows all the endowment request. The user can view the endowment request details by clicking the link in the Name of Endowment in the page.



SI No.	CE No.	Name of Endowment	Amount	Name of Bank	FD No.	Rate (%)	OB	Receipts	Payment	CB	Last Issue Date	Date of Maturity
<input checked="" type="checkbox"/>	1	1000	Memorial4	6824.34		0.00	0.00	0.00	0.00	0.00		
<input checked="" type="checkbox"/>	2	1002	Memorial5	8460.66		0.00	0.00	0.00	0.00	0.00		
<input type="checkbox"/>	3	12	Thakazhi Memorial	20000.00		0.00	0.00	0.00	0.00	0.00		
<input type="checkbox"/>	4	1004	MEMO1	9061.87		0.00	0.00	0.00	0.00	0.00		
<input type="checkbox"/>	5	1005	MEMO2	10293.13		0.00	0.00	0.00	0.00	0.00		

5 items found, displaying all items. 1

[Add To FD](#)

Figure 42 – Endowment List(general Fund)

This screen (Fig.42) shows all the endowment (General Fund)requests. The user can view the endowment (general Fund) details by clicking the Endowment Name where the link is provided.

SI No.	CE No.	Name of Endowment	Amount	Name of Bank	FD No.	Rate (%)	OB	Receipts	Payment	CB	Last Issue Date	Date of Maturity
1	1001	MEMO	8802.50			0.00	0.00	0.00	0.00	0.00		
2	1003	Memorialis	5219.50			0.00	0.00	0.00	0.00	0.00		

2 lists found, displaying all lists. 1

Add To FD

Figure 43 – Endowment List(Amalgamated Fund)

This screen (Fig.43) shows all the endowment (Amalgamated Fund) requests. The user can view the endowment Amalgamated Fund details by clicking the Endowment Name where the link is provided.

SI No.	FD No.	Name of Bank	Rate (%)	Amount	Date of Deposit	Date of Maturity	Days Remaining
1	123456	CANARA	12.00	12635.00	12-07-2008	20-07-2011	1
2	6346331	Federal Bank	15.00	10772.00	12-07-2008	20-07-2011	140
3	1234564	CITY BANK	11.00	14855.00	12-07-2008	26-07-2011	146
4	51465	SBT	11.00	19355.00	19-07-2011	25-07-2012	370

4 lists found, displaying all lists. 1

FD INTEREST RECEIVED HISTORY

Nothing found to display.

Figure 44 – Fixed Deposits

This screen (Fig.44) shows all the Fixed Deposits. The user can view Fixed Deposits details by clicking the link in the Fixed Deposit Number.

AIMS

Mr. Mahandas, Deputy Director (TVM)H.G. of Thiruvananthapuram

Endowment Request | Endowment List(GF) | Endowment List(AF) | Fixed Deposits | **Interest Received** | Interest Requested | Interest Issued | Search | Reports

**FD Interest Submission**

FD No.

Select Year

Enter the FD Interest

Cheque No.

Cheque Date

Date of Issue

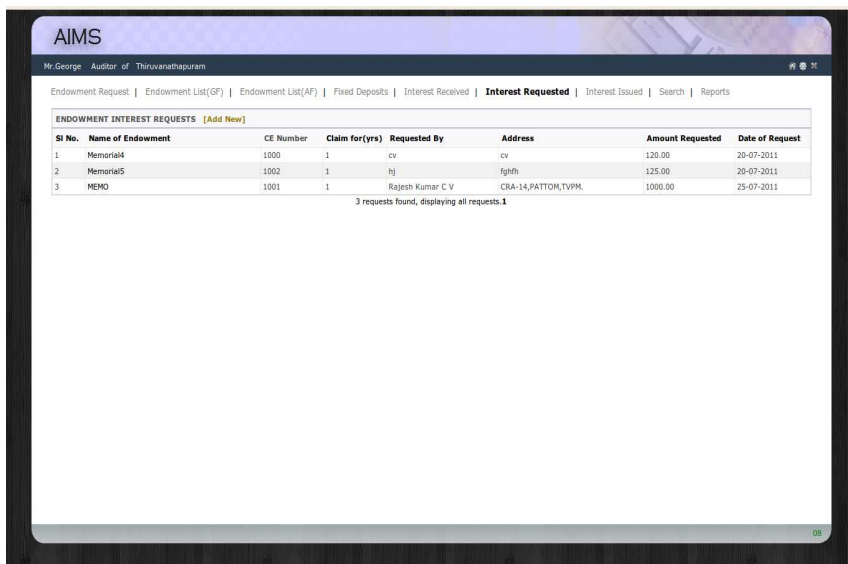
**FD LIST**

SI No.	FD No.	Name of Bank	Rate (%)	Amount	of Maturity	Days Remaining	
1	123456	CANARA	12.00	12635.00	20-07-2011	1	
2	6346331	Federal Bank	15.00	10772.00	20-07-2011	140	
3	1234564	CITY BANK	11.00	14855.00	12-07-2008	26-07-2011	146
4	51465	SBT	11.00	19355.00	19-07-2011	25-07-2012	370

4 items found, displaying all items. 1

Figure 45 – Interest Received

This screen (Fig.45) shows all the interest received. The user can select the Fixed Deposit Number from(FD No.)list. The user can also select the year from (Select Year)list. The user can enter FD interest amount in the <Enter the FD interest> field. The user can enter cheque date in <Cheque Date> field. The user can enter cheque number in <Cheque No.> field. The user can enter issue date in <Date of Issue> field. The user can submit the fixed deposit interest amount by clicking the button **[Submit]**.



ENDOWMENT INTEREST REQUESTS <a href="#">Add New</a>							
SI No.	Name of Endowment	CE Number	Claim for(yrs)	Requested By	Address	Amount Requested	Date of Request
1	Memorial4	1000	1	cv	cv	120.00	20-07-2011
2	Memorial5	1002	1	hj	fgfhf	125.00	20-07-2011
3	MEMO	1001	1	Rajesh Kumar C V	CRA-14,PATTON,TVPM.	1000.00	25-07-2011

3 requests found, displaying all requests: 1

Figure 46 – Interest Request List

This screen (Fig.46) shows all the interest requested. The user can add request by clicking the link **Add New**.By clicking the link shows screen (Fig.47) .



AIMS

Mr.George, Auditor of Thiruvananthapuram

Endowment Request | Endowment List(GF) | Endowment List(AF) | Fixed Deposits | Interest Received | **Interest Requested** | Interest Issued | Search | Reports

**Interest Requested**

Request No.	REQ-1	Name of Endowment	MEMO
Requested By	Rajesh Kumar C V	Address	GB-14, PATILON, DORN.
Requested Amount	1000.0	Claim for (Years)	1
Remarks	Interest for 1 year	Requested On	25-07-2011

Submit Cancel

Figure 47 – Interest Request

This screen (Fig.47) used for add the interest request .The user can add details of request in this screen. The user can select the endowment name from (Name of Endowment)list. The user can enter request amount in the <Requested Amount> field.

AIMS

Mr. Mohandas - Deputy Director (TVM) H.G. of Thiruvananthapuram

Endowment Request | Endowment List(GF) | Endowment List(AF) | Fixed Deposits | Interest Received | Interest Requested | **Interest Issued** | Search | Reports

Interest Issued

CE No.

SI No.	CE No.	Name of Endowment	Amount	Name of Bank	FD No.	Rate (%)	OB	Receipts	Payment	CB	Last Issue Date	Date of Maturity
1	1001	MEMO	8802.50			0.00	0.00	0.00	0.00	0.00		
2	1000	Memorial4	6824.34			0.00	0.00	0.00	0.00	0.00		
3	1002	Memorial5	8460.66			0.00	0.00	0.00	0.00	0.00		
4	1003	Memorial6	5219.50			0.00	0.00	0.00	0.00	0.00		
5	12	Thakazhi Memorial	20000.00			0.00	0.00	0.00	0.00	0.00		

7 items found, displaying 1 to 5 [First/Prev] 1, 2 [Next/Last]

Figure 48 – Interest Issued

This screen (Fig.48) shows all the interest issued. The user can select the CE.No from (CE.No) list. The user can issue interest by clicking the **[Submit]** button.

AIMS

Mr Mohandas Deputy Director (TVM) H.G of Thiruvananthapuram

Endowment Request | Endowment List(GF) | Endowment List(AF) | Fixed Deposits | Interest Received | Interest Requested | Interest Issued | **Search** | Reports

**Search**

Select Year: 2011-2012 CE No. Name of Endowment Name of Bank: CITY BANK

FD No. 123456

Development Fund1  
Development Fund2  
Development Fund3  
EMS endowment  
Gayathri Endowment  
MEMO  
MEMO1

SI No.	CE No.	Name of Endowment	Amount	Name of Bank	Receipts	Payment	CB	Last Issue Date	Date of Maturity		
1	1000	Memoria4	6824.34	CANARA	7,9.56	0.00	0.00	609.56	11-02-2009	20-07-2011	
2	1001	MEMO	8802.50	Federal Bank	6346331	15.00	1520.61	0.00	1520.61	20-07-2011	
3	1002	Memoria5	8460.66	CANARA	123456	12.00	740.44	0.00	740.44	11-02-2009	20-07-2011
4	1003	Memoria6	5219.50	Federal Bank	6346331	15.00	529.39	0.00	529.39	11-02-2009	20-07-2011
5	1004	MEMO1	9061.87	CITY BANK	1234564	11.00	1404.58	0.00	1404.58	26-07-2011	
6	1005	MEMO2	10293.13	CITY BANK	1234564	11.00	1595.42	0.00	1595.42	26-07-2011	
7	1001	MEMO	8802.50			0.00	0.00	0.00	0.00		
8	1004	MEMO1	9061.87	SBT	51465	11.00	0.00	0.00	0.00	25-07-2012	
9	1005	MEMO2	10293.13	SBT	51465	11.00	0.00	0.00	0.00	25-07-2012	
10	1000	Memoria4	6824.34			0.00	0.00	0.00	0.00		

15 results found, displaying 1 to 10. [First/Prev] 1, 2 [Next/Last]

Figure 49 – Search endowment.

This screen (Fig.49) used for searching endowment .The user can search using different parameters like year,CE No.,FD No.,Name of Endowment and Name of Bank.

AIMS

Mr.Mohandas Deputy Director (TVM)H.G of Thiruvananthapuram

Requests Report | Endowment List | Fixed Deposits | Interest Received | Interest Requested | Interest Issued | Search | Reports

Search

Date of Receipt From : 19-07-2010 Date of Receipt To : 13-07-2011

Search

SI No.	District	Request No.	Type	Name of Administrator	Name of Endowment	Name of Institution	Cheque/DD No.	Amount	Date of Receipt
1	IDUKKI	645216	AF	RAHUL	manu memo	SCHOOL	16462626	8550.00	06-05-2008
2	ALAPPUZHA	4694134	AF	Rajesh	manu memo	school	2949104	55.00	06-05-2008
3	TRISSUR	5445	AF	asad	Ex.Militants Development Fund	college	352236463	50000.00	06-05-2008
4	THIRUVANANTHAPURAM	1001	GF	Arun	Raj memorial	Govt School,Kuzhithurai	333333	50000.00	29-05-2011
5	THIRUVANANTHAPURAM	45r4	GF	sgds	dfhdg	ethy	25324	345455.00	01-06-2011

5 results found, displaying all results.1

Export options: Excel | PDF | RTF

Figure 50 – Endowment reports.

This screen (Fig.50) used for report generation. The user can generate endowment request ,general fund endowment, amalgamated fund endowment and fixed deposit reports by using different parameters.

### 3.9 Setups

On clicking the setup image in the main screen the below screen will be displayed.

**AIMS**  
No. Setup: DD(TVM) of Thiruvananthapuram

**Institution setup** | Institution setup Hierarchy | AFS setup | privilege setup

**Institution Setup**

Select Institution:

Select Panchayat:

Enter the Name of Institution:

SI No.	Institution Type	LSG Type	Block Type	Institution Name	Action
1	LSG	Grahma Panchayat	Thiruvananthapuram	Vattiyorkavu	[Edit]
2	LSG	Grahma Panchayat	Nemam	Balarampuram	[Edit]
3	LSG	Grahma Panchayat	Nemam	Maayankizhu	[Edit]
4	LSG	Grahma Panchayat	Parasala	Parasala	[Edit]
5	LSG	Grahma Panchayat	Perumkadavilla	Vellandi	[Edit]
6	LSG	Grahma Panchayat	Perumkadavilla	Ottasekaramangalam	[Edit]
7	LSG	Grahma Panchayat	Athiyamoor	Vichirgam	[Edit]
8	LSG	Grahma Panchayat	Athiyamoor	Venganoor	[Edit]
9	LSG	Grahma Panchayat	Nemam	Vilappil	[Edit]
10	LSG	Grahma Panchayat	Thiruvananthapuram	Kudappanakunnu	[Edit]

81 items found, displaying 1 to 10 (First/Prev) 1, 2, 3, 4, 5, 6, 7, 8 (Next/Last)

Figure 51 – Institution Setup

The user can select the institution from (Select Institution)list. The user can select the panchayat from (Select Panchayat)list. The user can enter the name of institution in the *<Enter the Name of Institution>* field. The user can submit institution by click the button [Submit].

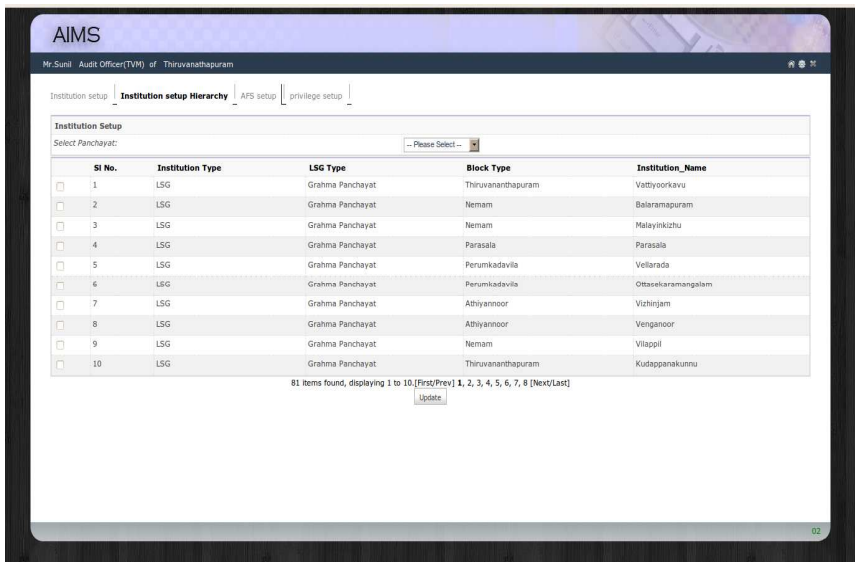


Figure 52 – Institution Setup Hierarchy

This screen (Fig.52) is used for adding Grama panchayat under Block panchayat. The user can select the Block panchayat from (Select panchayat)list. The user can add Grama panchayat under

Block panchayat by selecting the Block panchayat and clicking the button **[Update]**.

SI No.	Year	Institution Type	LSG Type	Block Type	Institution Name	AFS Status
1	2006-2007	LSG	Block Panchayat		Nemam	Completed
2	2007-2008	LSG	Block Panchayat		Nemam	Completed
3	2007-2008	LSG	Block Panchayat		Parasala	Completed
4	2007-2008	LSG	Block Panchayat		Thiruvananthapuram	Accepted
5	2007-2008	LSG	Grahma Panchayat	Thiruvananthapuram	Vattiyookavu	Accepted
6	2007-2008	LSG	Grahma Panchayat	Nemam	Balaramapuram	Accepted
7	2007-2008	LSG	Block Panchayat		Kazhakoottam	Accepted
8	2007-2008	LSG	Block Panchayat		Perumavayala	Accepted
9	2007-2008	LSG	Block Panchayat		Athiyannoor	Accepted
10	2007-2008	LSG	Block Panchayat		Vellandu	Accepted

101 items found, displaying 1 to 10. [First/Prev] 1, 2, 3, 4, 5, 6, 7, 8 [Next/Last]

Figure 53 – AFS setup institution list.

This screen (Fig.53) list all institution AFS status. On clicking the link in the institution name the user can add AFS year and AFS status. On clicking the link in the institution name, the screen (Fig.54) displayed.

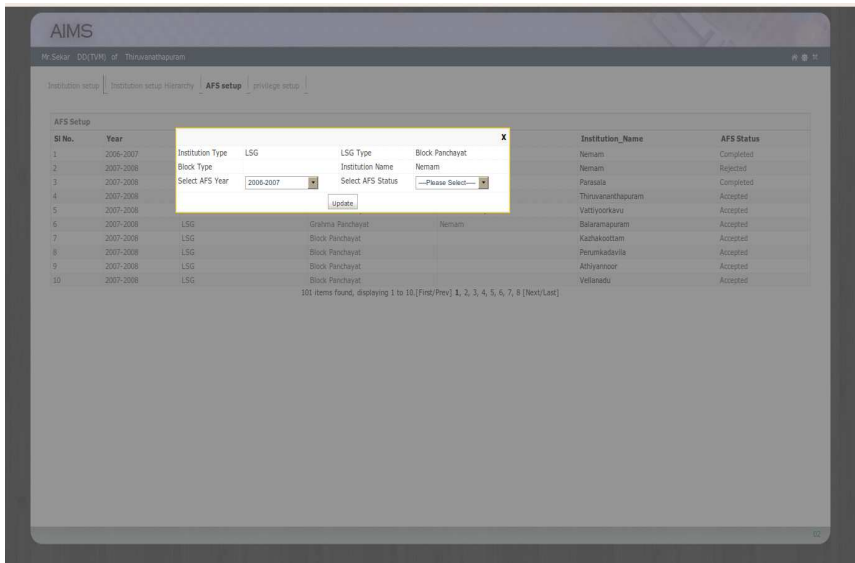


Figure 54 – AFS setup update

On clicking the button **[Update]** the user can update AFS year and AFS status.



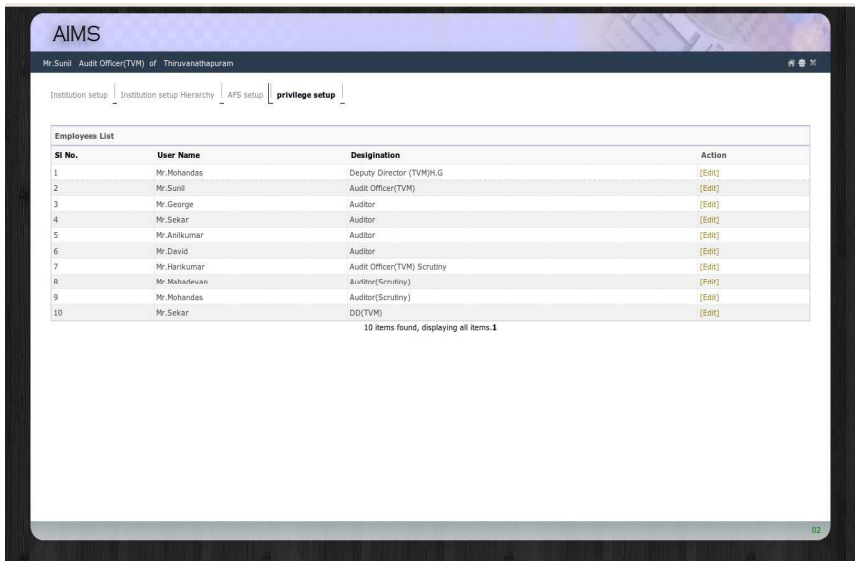


Figure 55 – Privilege Setup.

This screen (Fig.55) is used for user privilege setting. The user can edit the privilege of users by clicking the link **Edit**.

